



TANGAROA COLLEGE

**Student
Information
Booklet**

2017



CONTACT DETAILS

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Name:

Year Level:

Tutor teacher:

Tutor Room:

Year Level Dean:

Student ID:

Nga whakatipuranga I manaakitia e toku ake hinengaro ka paihere kia tu pakari ai te wairua aroha.

The mission of Tangaroa College is to nurture in each student a belief in self, a commitment to achievement, and the spirit of aroha.

CONTENTS

Tangaroa College	5
School Bell Times	6
2017 Term Dates	6
School Map	7
Proposed Subjects 2017	8
Guidelines	9
1. Absence from School:	9
2. Canteen:.....	9
3. Careers Department:.....	9
4. Computers:.....	9
5. Driving to school:.....	9
6. Health Centre:.....	10
7. Lateness:	10
8. Leaving School During the Day:	10
9. Library:	10
10. Lost Property/Confiscated Items:	11
11. Money:	11
12. Sports:	11
13. Timetable and Options:.....	11
14. Uniform:	11
15. Stationery:.....	12
16. NZQA Fees for 2017:.....	12
17. Deans, Tutor and Student Expectations 2017	13
Tangaroa College Uniform Lists 2017	16
Tangaroa College Stationery Lists 2017	17

Tangaroa College

Tangaroa College is a co-educational secondary school for students in years 9-13. Tangaroa College has a school roll of approximately 1000 students.

Acting Principal: Ms Davida White
Deputy Principals: Ms Christine Pili
Ms Imeleta Faumuina
Mr Joseph Tua
Mr Grant Langdon

The school is grouped by year level with one dean and a group of tutor teachers at each level.

Year 9 Dean: Ms Moira Ainuu Aneru
Year 10 Dean: Ms Cushla Tokoma
Year 11 Dean: Ms Sarah Davies
Year 12 Dean: Ms Bessie Tuidali'i
Year 13 Dean: Ms Siulepa Lauese

Each student is placed in a tutor group: a class of students in the same year level. Your child will see their tutor teacher at their daily tutor class. Once a week students attend an assembly with their tutor class. At the daily tutor class the tutor teacher will read the daily notices, check attendance and uniform and discuss any important issues or information with students.

You can contact your child's Dean or Tutor Teacher by telephoning the school office.

At **year 9** students study all their subjects with their tutor class, but will move around the school to different teachers.

At **year 10** students study all their subjects with their tutor class, except two option classes.

At **year 11** students study five subjects with their class and two options mixed with the other year 11 students.

At **year 12 and 13** options are studied independently of tutor classes (unless it is a pathway class).

(please see page 8 for lists of compulsory and option subjects at each year level)

School Bell Times

MONDAY

8:45	Warning Bell
8:50	Admin
9:00	Period 1 Warning
9:04	Period 1
9:55	Period 2 Warning
9:59	Period 2
10:50	INTERVAL
11:15	Warning Bell
11:20	Tutor
11:50	Period 3 Warning
11:54	Period 3
12:45	LUNCH
1:20	Warning Bell
1:25	Period 4
2:15	Dismissal

TUESDAY to FRIDAY

8:45	Warning Bell
8:50	Admin
9:00	Period 1 Warning
9:04	Period 1
9:55	Period 2 Warning
9:59	Period 2
10:50	INTERVAL
11:15	Warning Bell
11:20	Tutor
11:50	Period 3 Warning
11:54	Period 3
12:40	Period 4 Warning
12:44	Period 4
1:35	LUNCH
2:10	Warning Bell
2:15	Period 5
3:05	Dismissal

WET LUNCH

1:10	Warning Bell
1:15	Period 4
2:05	Dismissal

WET LUNCH

2:00	Warning Bell
2:05	Period 5
2:55	Dismissal

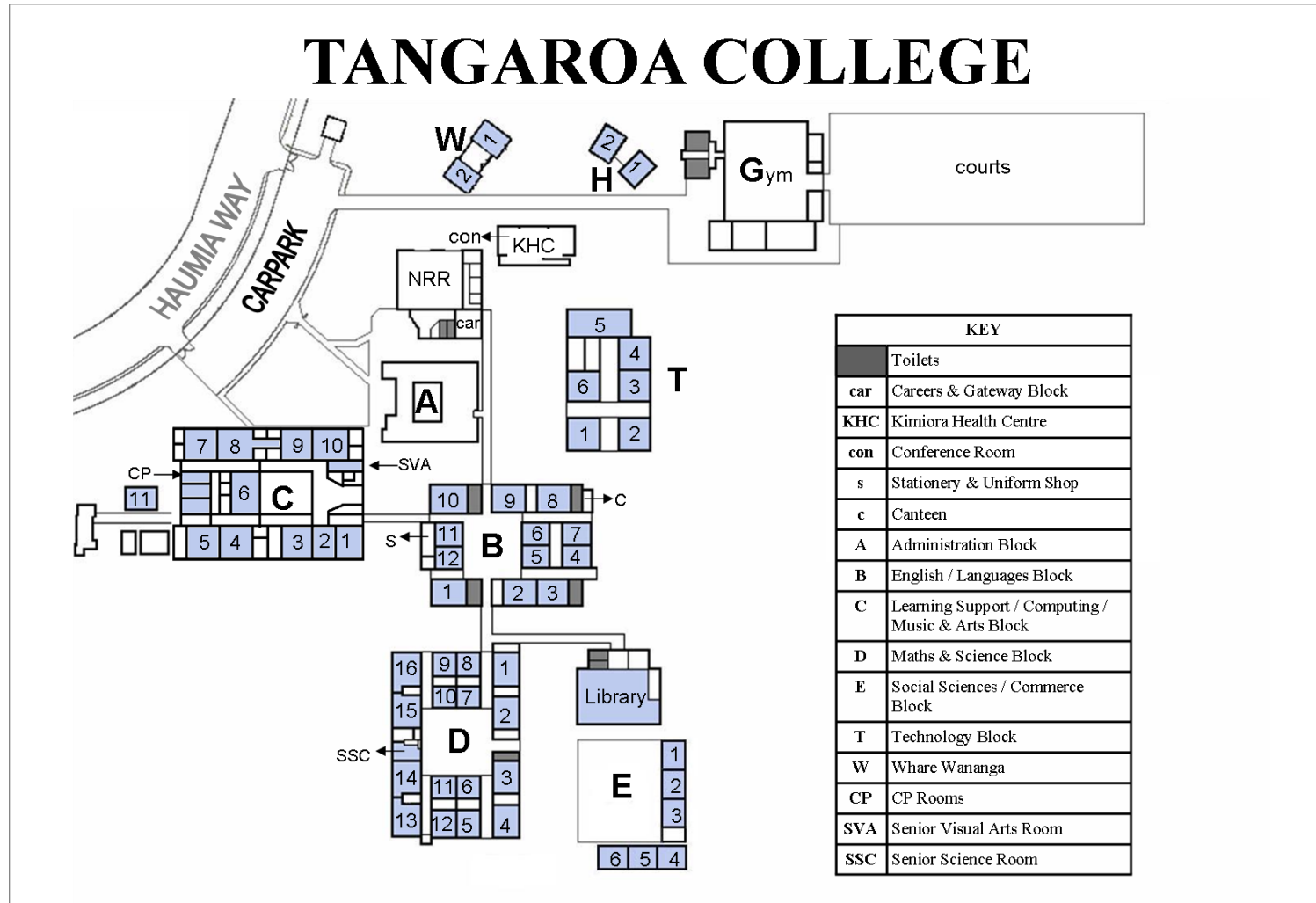
2017 Term Dates

Term 1	1 February 2017
Term 2	1 May 2017
Term 3	24 July 2017
Term 4	16 October 2017

To	13 April 2017
To	7 July 2017
To	29 September 2017
To	7 December 2017

School Map

TANGAROA COLLEGE



Proposed Subjects 2017

	Year 9	Year 10	Year 11	Year 12	Year 13	
Compulsory	English Mathematics Science Social Studies Physical Education Health Information Technology Art Technology Music Te Reo Maori Languages	English Mathematics Science Social Studies Physical Education Health Information Technology	English Mathematics Science Health Employment Studies	English Mathematics		
	OPTIONS					
	Arts		Visual Arts	Visual Arts	Painting/Photography	Painting
			Design		Design	Design
			Music	Music	Music	Music
			Drama	Drama	Drama	Drama
	Commerce		Enterprise Studies	Accounting Economics	Accounting Economics	Accounting Business Studies
				Computing Digital Technologies	Computing Computer Engineering Office Systems	Computing Computer Engineering Office Systems
	Languages		Te Reo Maori	Te Reo Maori	Te Reo Maori	Te Reo Maori
			Samoan	Samoan	Samoan	Samoan
				Tongan		
Technology		Food Technology	Hospitality	Hospitality	Home Economics	
		Soft Materials Technology	Textile Design	Fashion Design	Fashion Design	
		Hard Materials Technology	Hard Materials Technology	Carpentry Engineering	Construction Pathway Engineering	
		Digital Visual & Comms	Digital Visual & Comms	Digital Visual & Comms	Digital Visual & Comms	
Social Sciences			Social Studies	Social Studies	Social Studies	
			Geography	Geography	Geography	
			History	History	History	
			Tourism	Tourism	Tourism	
Sciences				Science		
				Chemistry	Chemistry	
				Physics	Physics	
			Biology	Biology	Biology	
Mathematics					Mathematics with Statistics	
					Mathematics with Calculus	
Physical Education and Health			Physical Education	Physical Education	Physical Education	
				Health	Health	
				Outdoor Education	Outdoor Education	
English					English	
Transition and Career Skills				Future Pathways	Future Pathways	
Services Academy				Services Academy	Services Academy	

Guidelines

1. Absence from School:

The school collects daily and period by period attendance information. If you are absent from school you must bring a note for your Tutor Teacher when you return to school. Parents or guardians must let the Tutor Teacher know by sending a note, an email or telephoning the school office.

You can expect your parents or guardians to be contacted if you are absent from school without a note. We take attendance very seriously and will follow up non-attendance with parents/guardians through letters, telephone calls and text.

2. Canteen:

The school has a canteen which is open at interval and lunchtime. The canteen sells a range of healthy food and drink options.

3. Careers Department:

Ms Ashmore, Mrs Sabbage and **Ms Oge** work in the Careers Department. **Ms Ashmore** and **Mrs Sabbage** are available to help you plan for and access future career information, Scholarship applications and University or Polytech information. If you are thinking about further study once you leave school or getting a job, make an appointment to **Mrs Sabbage** or **Ms Oge** to discuss ideas and get some help. The Careers Department will organise trips and speakers in the school over the year; read the daily notices for further information.

Ms Oge organises **Gateway** work placements. Gateway gives students in Year 12 and 13 an opportunity to have one day each week in a work place where they receive work experience and earn NCEA credits. If you are interested make an appointment to talk to Ms Oge.

4. Computers:

Every student has an ID number. This is your username to log on to the school computer network. You will be given a password when you enrol. There are computers in the school library that are available for student use at lunchtime and interval. Students are expected to use computers appropriately and failure to do so may result in loss of computer access.

5. Driving to school:

Students wishing to drive a car to school must make application to **Ms Pili – Senior Management**. Students will need to produce their driver's licence and car registration. Students are NOT permitted to park in the staff car park at the front of the school or at the side of the school.

6. Health Centre:

The school Health Centre is open daily from 8:30am to 3:15pm. It is also open at lunchtime and interval. The centre is run by qualified school nurses, a qualified guidance counsellor, **Dr Elahe Khaleghian** and Social Workers. If you wish to see a Nurse, Counsellor or Social Worker, you must have a note from your teacher.

Also available on a part-time basis are:

- Doctor
- Physiotherapist
- Dentist/Dental Nurse (Mighty Mouth)
- Specialist counsellors and health workers (diabetes etc.)

7. Lateness:

If students are late to school their teacher will record them as late (L) in the Student Management System.

Students are required to bring a note from a Parent/Guardian to have their lateness excused (E or J). You will receive a text if your student is late or absent and we haven't been notified. You will need to respond with an explanation.

ALL lateness is recorded and when a student has been late to school three times their Parent/ Guardian will be notified by the subject or tutor teacher to talk about their lateness issues.

8. Leaving School During the Day:

If you need to leave school during the day to go to an appointment etc. you **MUST** bring a note from your parent or guardian. During period one a Dean or Deputy Principal will issue a leave pass that you will use to sign in and out of the school office during the day.

In the case of an emergency, your parent or guardian must come to the school office and we will find you. We are **NOT** able to let anyone not listed on the enrolment form take you out of school. We will contact your parent or guardian if someone other than those people listed wish to access you at school.

No student is permitted to leave the school grounds during the day without a leave pass. Students are not permitted to go to the shops during interval, lunch or study periods.

9. Library:

The school library is open every day from 8:30am - 3:30pm. It is open at interval and lunchtime for students to use. Students are able to be issued books from the library to take home.

10. Lost Property/Confiscated Items:

All lost property is handed in to the school office. Please check the school office if you have lost something. **The school accepts no responsibility for lost or stolen ipods, tablets, cell phones etc.**

If a teacher has confiscated an item from you then your parents will need to collect it from the school office on Friday after school between 3:00 p.m. and 3:30 p.m. To collect confiscated uniform etc. you will need to see the teacher that confiscated it from you.

11. Money:

If you bring money to school to pay for trips, NCEA exams etc. please bring the money straight to the school office where you will be given a receipt. Students are advised not to carry large amounts of money around with them during the day. The school accepts no responsibility for money that is lost or stolen from students.

12. Sports:

The school offers junior and senior students the opportunity to participate in a range of winter and summer sports during the year including: Waka Ama, Touch Rugby, Volleyball, Soccer, Basketball, Netball, Rugby, Athletics etc. Listen to the daily notices for information about sports trainings.

Please see **Kirk Jennings** in his office in the Pavilion about any school sports.

13. Timetable and Options:

All students are asked to choose their options in term three for the following year. Students have the opportunity before school starts and for one week in term 1 to make option changes. Please make sure you copy the timetable provided into your school diary. If there is a problem with your timetable or options please talk to your tutor teacher first, you may then need to see your **Dean**, or **a Deputy Principal**.

14. Uniform:

ALL students are expected to be in full school uniform at all times. If you are not able to wear correct school uniform you must bring a note from home. After Admin time you bring your note to the dean's office and you will be given a uniform pass for one or two days. Often the Dean or DP will telephone home to discuss the problem with your parents.

Uniform passes are NOT given for jeans, jandals, hats, jerseys and jackets. Non-uniform items may be confiscated.

15. Stationery:

Stationery will no longer be sold from the school from 2017. Our Stationery packs will be available through Officemax - online (myschool.co.nz) and instore. (see back pages for the subject stationery lists.)

16. NZQA Fees for 2017:

NZQA Fees Pays for the qualifications you gain from NCEA while at Tangaroa College. The fees are charged by the New Zealand Qualifications Authority (NZQA) not the school.

Fees	GST exclusive	GST inclusive
Domestic student entry for all NCEA standards and 3 scholarship subjects	\$66.70 per year	\$76.70 per year
Domestic student entry for an additional scholarship subject	\$66.70 per subject	\$76.70 per subject
International student entry to NCEA standards	\$333.30 per year	\$383.30 per year
International student entry to scholarship subjects	\$88.87 per subject	\$102.20 per subject

Financial Assistance is available at \$20 per student or \$30 per family. Not eligible for Financial Assistance - \$76.70 per student or \$200 per family. Financial Assistance forms are available from the office, they are pre-printed with your individual details. For further information please refer to:

<http://www.nzqa.govt.nz/about-us/our-role/legislation/fees/secondary-education-fees/>

17. Deans, Tutor and Student Expectations 2017

Deans Expectations	Tutor Teacher Expectations	Students Expectations
<p>Primary Objective: To Lead Tutor teachers to deliver an effective tutor programme and guidance plan that meets objectives of the NZC s</p> <p>Key Tasks: <i>Promote quality teaching and Learning by implementing and monitoring a mentoring programme where the tutor teacher is able to monitor their form class on students learning, achievement, and social/behavioural development.</i></p>	<p>Tutor Teachers will deliver an effective tutor programme and guidance plan that will meet the objectives of the NZCs</p> <p>Key Tasks</p> <ol style="list-style-type: none"> 1. In order to promote quality teaching and learning, tutor teachers need to ensure they are well planned and organised for the tutor program. 2. Tutor teachers need to spend time preparing and planning for the outcomes of the tutor program. 3. Tutor teachers will need support and encouragement to promote teaching and learning. 4. Tutor teachers will build an inclusive learning environment. 	<p>All students must have high expectations of their learning in the classroom. – Aim high for excellence.</p> <p>All students must organise themselves for class.</p> <p>All students must take personal responsibility to develop the habits you need for a lifetime of learning and success.</p> <p>All students must show good citizenship by respecting and learning about the many different cultures in the school, including Tikanga Maori.</p> <p>All students will know and use the Tangaroa Mission statement to affirm our values and beliefs.</p>
<p>Primary Objective</p> <p>To plan for, implement and monitor academic mentoring by tutor teachers, through the analysis and use of achievement data.</p>	<p>Collaborative approach:</p> <p>Tutor Teachers will ensure to promote high quality of mentoring at all times:</p>	<ul style="list-style-type: none"> • All students should have a portfolio to track academic progress. • All students must have an IEP plan to set realistic academic goals.

<p>Key Tasks:</p> <ol style="list-style-type: none"> 1. Deans will promote and encourage high quality mentoring at all times How? <i>By providing support / professional development for tutor teachers. Deans will offer support and professional development for tutor teachers on how to use the achievement information they are provided with. When? Deans / Tutor Meetings, Staff PD, one –on- one discussions</i> 2. Deans will use academic achievement to support and assist parents in their child's learning – NZQA process and qualifications. <i>When?</i> <ul style="list-style-type: none"> - Parent meetings, - NZQA evenings - A concern raised by the subject teacher or for attendance/behaviour issues. 	<ol style="list-style-type: none"> 1. Tutor teachers need to develop good student and teacher relationships in order to promote high quality mentoring. 2. Tutor teachers are able to link the data to the student's required academic goals. 3. Tutor Teacher will have a good understanding of NCEA and career options. 4. Tutor teachers will be able to show or provide evidence on the tracking and monitoring of student's progress. 5. Tutor teacher will ensure they update and monitor student's progress on a regular basis and will report to the year level dean of the overall progress per term. 6. Tutor teacher will follow school processes to identify students that fall behind on NCEA assessments. 7. Tutor teacher must track e-asTTle and numeracy levels 	<ul style="list-style-type: none"> • All students must be informed of the Junior Diploma criteria. • All Junior students should know their reading level and strategies to improve. • All students will meet and have ongoing discussion with the tutor teacher to monitor academic progress. • All students must have a career plan. • All students will have access to the careers department. • All students will need to know the NCEA requirements from the dean and tutor teacher. • Students who are performing below the requirements will be referred to the Dean by the tutor teacher. • All students will encourage their parents to attend parent conferencing, NCEA hubs, whanau hui's and subject performances.
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<p>To support students through integration of a variety of strategies and support agencies / staff:</p> <p>Guidance Team – Dr Elahe K - Social workers - Nurses - RTLB referrals - Outside agencies - Learning support</p> <p>Key Tasks</p> <p>As deans we need to ensure the wellbeing and safety of our students is a top priority.</p> <ul style="list-style-type: none"> - We need to address particular issues some individuals are experiencing - Deans are to work collaboratively with the subject, tutor /Guidance/ SLT to support the social needs of the student. - Deans need to have a clear plan on the interventions that will be put in place to support the child's learning, wellbeing etc. This plan needs to be communicated to the tutor/subject teachers with clear notes on KAMAR. - Deans to contribute to leadership role in school pastoral support system. 	<ol style="list-style-type: none"> 1. Tutor teacher will promote a caring, supportive and student focused environment. 2. Tutor teacher will develop good practise in identifying students who are at risk or who are performing below expectations. 3. Tutor teacher will ensure they use the pastoral system to support student's welfare and academic progress 4. Tutor teacher will inform the dean of any acute situations that arises in the classroom. 	<ul style="list-style-type: none"> • Student should be supported in a safe and clean learning environment. • Student should have the confidence to discuss any concerns or issues with the tutor teacher or the dean. • Student will be supported by having integrated support from the guidance team, deans, learning support or SLT. • Student should never put their own or others health at risk. • Students should keep their own property safe and never interfere with the property of others or the school.
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Tangaroa College Uniform Lists 2017

Available from New Zealand Uniforms
 16 Bishop Dunn Place, Botany
 Phone 09 281 3531 or 0800 698 643
 Monday – Friday 9:00am to 5:00pm
 Saturday 9:00am to 1:00pm

BOYS COMPULSORY:

<input type="checkbox"/>	School royal blue polo shirt with college crest	\$40.00
<input type="checkbox"/>	School black trousers with college label.....or	\$70.00
<input type="checkbox"/>	School black shorts with college label	\$45.00

GIRLS COMPULSORY:

<input type="checkbox"/>	School royal blue polo shirt with college crest	\$40.00
<input type="checkbox"/>	School black skirt with college label.....or	\$70.00
<input type="checkbox"/>	School black trousers with college label.....or	\$70.00
<input type="checkbox"/>	School black shorts with college label	\$45.00

FOOTWEAR:

<input type="checkbox"/>	Plain black lace up school shoes	or
<input type="checkbox"/>	Black roman sandals	
<input type="checkbox"/>	White or Black school socks	

OPTIONAL:

<input type="checkbox"/>	School royal blue v-neck jersey with college crest	\$95.00
<input type="checkbox"/>	School royal blue and black rain jacket with college crest	\$89.00
<input type="checkbox"/>	School PE top with college crest.....	\$45.00
<input type="checkbox"/>	School PE shorts with college crest.....	\$35.00
<input type="checkbox"/>	School bucket hat with college crest.....	\$15.00

YEAR 12 & 13

BOYS COMPULSORY:

<input type="checkbox"/>	School white shirt with college label	\$50.00
<input type="checkbox"/>	School black trousers with college label.....or	\$70.00
<input type="checkbox"/>	School black shorts with college label.....	\$45.00

GIRLS COMPULSORY:

<input type="checkbox"/>	School white shirt with college label	\$50.00
<input type="checkbox"/>	School black skirt with college label.....or	\$70.00
<input type="checkbox"/>	School black trousers with college label	\$70.00
<input type="checkbox"/>	School black shorts with college label	\$45.00
<input type="checkbox"/>	School black formal skirt with college label (wool blend)	\$90.00

FOOTWEAR:

<input type="checkbox"/>	Plain black lace up school shoesor	
<input type="checkbox"/>	Black roman sandals	
<input type="checkbox"/>	White or Black school socks	

GIRLS OPTIONAL:

<input type="checkbox"/>	School royal blue v-neck vest with college crest	\$79.00
<input type="checkbox"/>	School royal blue blazer with college crest	\$159.00
<input type="checkbox"/>	School tie	\$35.00
<input type="checkbox"/>	School royal blue v-neck jersey with college crest	\$95.00
<input type="checkbox"/>	School royal blue and black rain jacket with college crest	\$89.00
<input type="checkbox"/>	School bucket hat with college crest.....	\$15.00

Tangaroa College Stationery Lists 2017

YEAR 9	
Art	1 x 2B Pencil 1 x 3B Pencil 1 x 4B Pencil
English	2 x A4 Refills 1 x Clear File (10 page) 2 x 2B8
Information Technology	1 X 1B5
Mathematics	3 x QB exercise books 1 x scientific calculator 1 x Clear File (40 page)
Music	1 x 1B5 1 x Clear File (40 page)
Physical Education/Health	2 x 1B5
Science	2 x 2B5 1 x Clear File (20 page)
Social Studies	1 x 1B5
Technology	1 x 2B5 (Food Technology)
Tutor Class	1 x 1B5 1 x Blue Pen 1 x Red Pen 1 x HB Pencil 1 x Pencil Sharpener 1 x Set of Colouring Pencils 1 x Eraser 1 x Ruler 1 x Glue Stick

YEAR 10	
English	2 x A4 Refills 2 x Clear File (10 page) 2 x 2B5
Information Technology	1 x 1B5
Mathematics	3 x QB exercise books 1 x scientific calculator
Physical Education/Health	2 x 1B5
Science	2 x 2B5 1 x Clear File (20 page)
Social Studies	1 x 1B5
OPTIONS (x2)	
Art	1 x 4B Pencil 1 x 2B Pencil 1 x A3 folder (brown) 2 x Brushes
Digital & Visual Communication	1 x A4 Clear File (20 page) 1 x A3 Warwick Drawing Envelope
Enterprise Studies	1 x Clear File (20 page)
Food Technology	1 x 2B5 1 x Clear File (40 page)
Gagana Samoa	1 x 1B5 1 x Clear File (20 page)
Music	1 x 1B5 1 x 3B Pencil 1 x Clear File (40 page)
Te Reo Maori	1 X 2B5 1 x A4 Refill 1 x Ring Binder 1 x Clear File (40 page)
Technology - Hard	1 x Clear File (40 page)
Textiles	1 x Clear File (20 page)
Tutor Class	1 x 1B5 1 x Blue Pen 1 x Red Pen 1 x HB Pencil 1 x Pencil Sharpener 1 x Set of Colouring Pencils 1 x Eraser 1 x Ruler 1 x Glue Stick

YEAR 11 – 13

Accounting (AC)	All	1 x A4 Refills 2 x 2B5 1 x Clear File (40 page)
Biology (BI)	11	1 x 2B5 1 x Write on Notes Level 1 "Life Cycle Genetics" *
	12	1 x 2B5
	13	1 x 2B5
Chemistry (CH)	12	1 x 2B5 1 x Level One Write on Notes * 1 x Chemistry Workbook Internal & External *
	13	1 x Clear File 1 x Theory Workbook *
Computing (CM) / Office Systems (OF) / Computer Engineering (CE)	All	1 x Clear file (40 page) 1 x Clear file (20 page) 1 x 2B5 1 x4GB Flash Drive
Construction (CTP)	All	1 x A4 Clear File (40 page)
Design (DE)	12	1 x Pencil 1 x Packet Coloured Pencils 1 x Clear File 1 x Glue Stick 1 x Pack of Felt Pens (6 colours) 1 x A3 Sketch Pad
	13	1 x Pencil 1 x Visual Diary A4
Digital & Visual Communication	All	1 x Clear File (40 page) 1 x A3 Warwick Drawing Envelope
Drama (DR)	All	2 x 1A8 Exercise Books
Economics (EC)	All	1 x 2B5 1 x Ruler
Employment (EM)	All	1 x 1B5 1 x 2B5 Book 1 x 200pg Refill
English (EN, ENA, ENB, ENC)	All	2 x A4 Refills 1 x Clear File (20 page) 1 x Pack of Coloured Pencils 2 x 2B5
Engineering (EE)	All	1 x A4 Refill 1 x Clear file (40 page)
Fabric Design (FD) / Textiles (TS)	All	1 x A3 Warwick Drawing Envelope
Future Pathways (FP)	All	1 x A4 Refill 1 x 1B5
Gagana Samoa (SA)	All	1 x Clear File (40 page) 2 x 2B5
Geography (GE) / Travel and Tourism (TO)	All	1 x 2B5 1 x A4 Refill 1 x Clear File (20 page) 1 x Set Coloured Pencils
Health (HH)	All	1 x 1B5
History (HI)	All	2 x Manila Folders & Clips 1 x A4 Refill 1 x 2B5
Hospitality (HO)	All	1 x 2B5 1 x A4 Clear File (60 page)

Maori (MR)	All	1 x A4 Refill 1 x Ring Binder 1 x 2B5 1 x Clear File (40 page)
Mathematics (MA, MAA, MAB, MAC)	11 & 12	1 x Pencil 4 x QB exercise books 1 x Scientific calculator
Mathematics with Calculus (MCA, MCB)/ Statistics (MSA, MSB)	13	1 x Pencil 4 x QB exercise books 1 x Scientific calculator (Graphics)
Music (MU)	All	1 x A4 Clear File (60 page) 1 X 3B Pencil 1 X Refill 1 x 4 or 8gb Flash Drive
Painting (PN)	11	2 x Pencils 1 x A3 Manila Folder 3 x Paint Brushes
	12	2B and 4B Pencils 1 x Pencil Case 1 x A4 Clear File 3 x Paint Brushes
	13	2B and 4B Pencils 1 x Pencil Case 1 x A4 Art Diary 5 x Paint Brushes
Physical Education (PE)	All	2 x 1B5 2 x A4 Clear Files
Physics (PH)	12	1 x 2B5 1 x Clear File 1 x Scientific Calculator
	13	1 x 2B5 1 x Scientific Calculator
Science (SC)	11	2 x 2B5 1 x Scientific Calculator
	12	1 x 2B5 1 x A4 Refill
Social Studies (SS)	All	1 x 2B5
Technology – Hard (TH)	All	1 x Clear File (40 page)